



Complete Agenda

Democratic Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Meeting

CHIEF OFFICERS APPOINTMENTS COMMITTEE

Date and Time

10.00 am, WEDNESDAY, 29TH NOVEMBER, 2023

Location

**Hybrid - Siambr Hywel Dda, Council Offices, Caernarfon and
virtually via Zoom**

Contact Point

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(DISTRIBUTED Tuesday, 21 November 2023)

CHIEF OFFICERS APPOINTMENTS COMMITTEE

MEMBERSHIP (15)

Plaid Cymru (10)

Councillors

Annwen Hughes
Nia Wyn Jeffreys
Menna Trenholme
Dafydd Meurig
Ioan Thomas

R Medwyn Hughes
June Jones
Olaf Cai Larsen
Dyfrig Siencyn
Gwynfor Owen

Independent (5)

Councillors

Eryl Jones-Williams
Angela Russell
Anne Lloyd-Jones

Beth Lawton
Rob Triggs

Ex-officio Members

Chair and Vice-Chair of the Council

A G E N D A

1. APOLOGIES

To receive any apologies for absence.

2. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest

3. URGENT ITEMS

To note any items that is a matter of urgency in the view of the Chairman for consideration.

4. MINUTES

4 - 5

The Chairman shall propose that the minutes of the meeting of this committee held on the 7th of November 2023 be signed as a true record.

5. EXCLUSION OF PRESS AND PUBLIC

The Chairman shall propose that the press and public be excluded from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Part 4, Schedule 12A of the Local Government Act 1972. This paragraph should apply because the report contains information regarding individuals and the individuals in question are entitled to privacy and there is no overriding public interest that requires the disclosure of personal information relating to those individuals, nor their identities. Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

6. INTERVIEW CANDIDATES FOR HEAD OF EDUCATION

Interview candidates for the post

CHIEF OFFICERS APPOINTMENT COMMITTEE 07-11-2023

Present:

Councillors: Annwen Hughes, Medwyn Hughes, Nia Jeffreys, Eryl Jones-Williams, June Jones, Cai Larsen, Anne Lloyd-Jones, Dafydd Meurig, Beth Lawton, Angela Russell, Dyfrig Siencyn, Ioan Thomas, Menna Trenholme and Rob Triggs

Officers: Dafydd Gibbard (Chief Executive), Eurig Williams (Human Resources Advisory Services Manager) and Lowri Haf Evans (Democracy Services Officer)

1. ELECTION OF CHAIR FOR 2023/24

Resolved to elect Councillor Menna Trenholme as Chair of this Committee for 2023/24.

2. TO ELECT A VICE-CHAIR FOR 2023/2024

RESOLVED to elect Councillor Nia Jeffreys as Vice-chair of this Committee for 2023/24.

3. APOLOGIES

Apologies were received from Councillor Gwynfor Owen.

4. DECLARATION OF PERSONAL INTEREST

No declarations of personal interest were received.

5. URGENT ITEMS

None to note.

6. MINUTES OF THE PREVIOUS MEETING

The Chair signed the minutes of the previous meeting of this committee, held on 10 February 2023, as a true record.

7. EXCLUSION OF PRESS AND PUBLIC

RESOLVED to exclude the press and public from the meeting during the discussion on the following item due to the likely disclosure of exempt information as defined in paragraph 12, Section 4, Schedule 12A, Local Government Act 1972. This paragraph applies as the report contains information about specific individuals who have the right to privacy. There is no public interest that calls for disclosing personal information about these individuals.

Consequently, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

8. DRAW UP A SHORTLIST FOR APPOINTING A HEAD OF EDUCATION DEPARTMENT

The Chief Executive reported that five applications had been received for the post and he presented a summary of the applications.

The applications were discussed in accordance with the requirements of the post, focusing on the main competencies.

It was proposed and seconded to place four candidates on the shortlist.

RESOLVED:

TO PLACE FOUR CANDIDATES ON THE SHORTLIST FOR APPOINTING A HEAD OF EDUCATION

In expanding on the next steps, Eurig Williams (Human Resources Advisory Services Manager) highlighted that the four candidates would be invited to take part in a series of on-line exercises with business psychologists. He added that an Internal Assessment Centre would be held on 20 November 2023, along with further arrangements led by the Chief Executive. Feedback on the candidates' responses and performance would be presented verbally to the Chief Officers Appointment Committee by the Chief Executive on the day of the interviews.

It was noted that the questions for the interview would be shared with the Members for observations.

It was proposed that the Cabinet Member for Education received an invitation to be a part of the process.

The meeting commenced at 10:30am and concluded at 11:00am.